

# The Paylocity Difference

The Most Complete Platform  
for the Modern Workforce



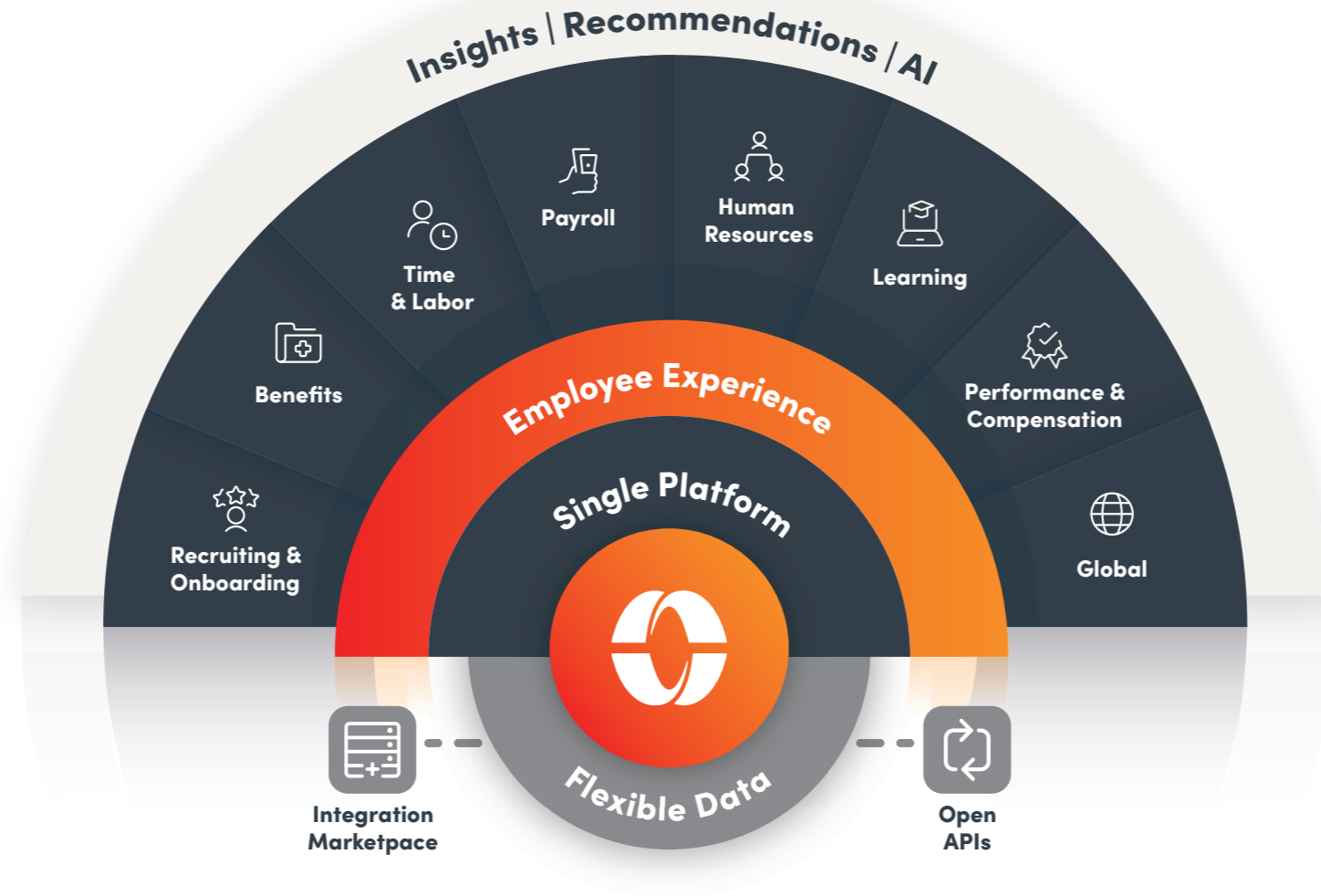


# Legacy Systems Only Get You Halfway There

Legacy vendors will tell you that getting HR out of time-consuming processes is as simple as automating manual tasks, processes, and reporting via an end-to-end, hire-to-retire platform. If that were true, why are businesses using “modern” systems still struggling? Paylocity’s approach is fundamentally different: we actually deliver value to your employees — and that’s the key to achieving the automation you’ve been seeking.







# The Most Complete Platform for The Modern Workforce

## Single & Flexible End-to-End Platform

The foundation of our platform is a single employee system of record that we've built from the ground up to power the complete employee lifecycle. We offer seamless connections to other providers and applications for the most choice and flexibility, enabling you to manage all your HR processes in one place.

## Employee Experience

Most legacy HR systems aren't designed to address employee needs like communication, connection to the organization and peers, and career development. We deliver experiences employees actually want, which drives engagement and eventually, more adoption of self-service processes — meaning you'll finally achieve the automation you've been striving for.

## Insights & Recommendations

Like most systems, we give you access to your data to meet reporting and compliance needs. But we take it a step further with prescriptive recommendations that tell you how to interpret your data and where to focus next to achieve your goals. Tailored to your company and employees, our advanced AI delivers actionable next steps to improve efficiency and build a healthier workforce.

## Unmatched Customer Service

We pick up the phone when you call us (in about 20 seconds), reply to your emails (4 hours average response time), and we get it right the first time (85% first-time resolution rate). And, our clients are our "co-creators" — we seek their feedback to ensure we're building software that gets them where they want to go. From implementation to ongoing partnership, we offer tailored support to fuel your success.



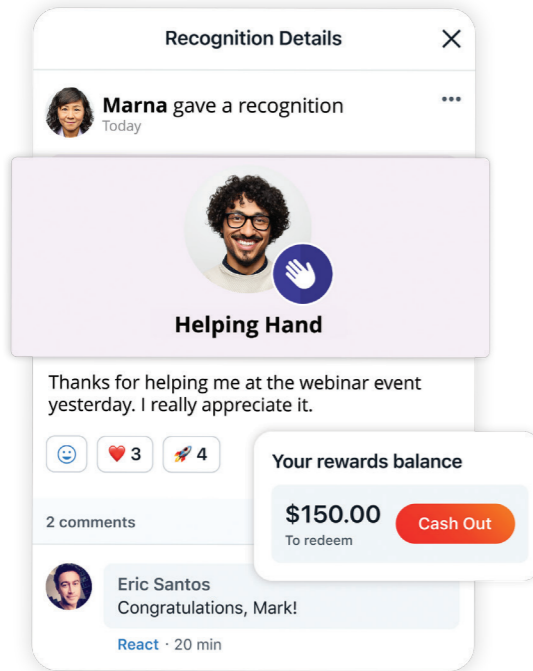


# Employee Experience

Legacy systems are designed primarily to get employees to complete transactions. But the modern workforce wants more: communication, connection to the organization, connection to peers, career development, and growth. Paylocity embeds experiences throughout the platform that help employees feel engaged and connected to their work — even those that are hybrid, remote, on-the-go, or don't have computers or email addresses. Ultimately this helps drive automation and enables you to do all the other things you want to do to be a great employer.

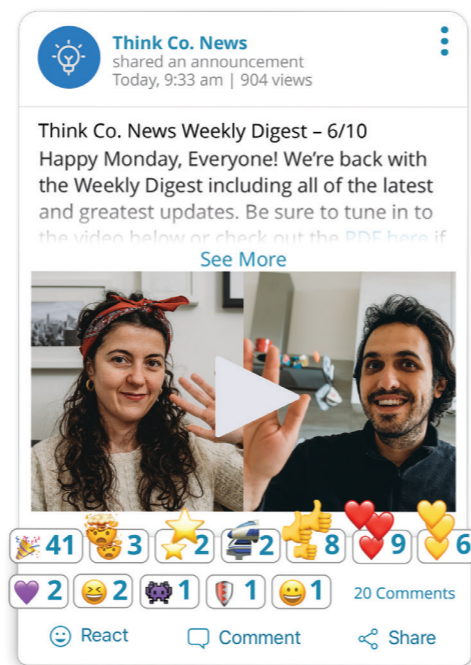


# Drive Communication, Collaboration, and Connection



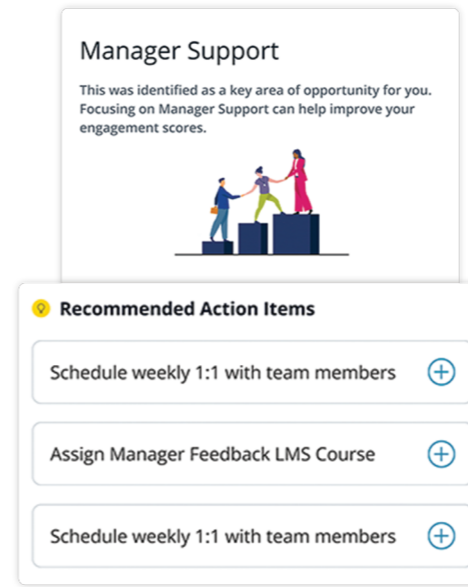
## Recognition & Rewards

Drive stronger workforce connections and motivation with seamless recognition of milestones and achievements. Amplify the impact with an integrated rewards program, offering cash redemption.



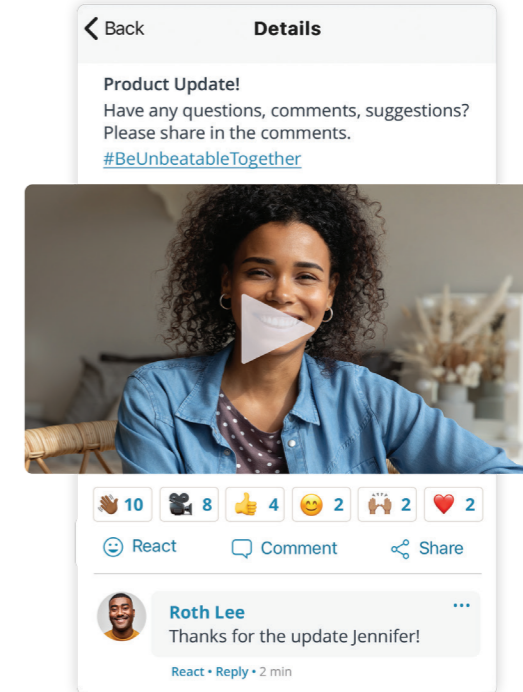
## Community

Streamline communication and foster a culture of engagement with Community. It provides a central hub for employees to connect and collaborate across the organization with file sharing, chat, discussion groups, announcements, and more.



## Employee Voice

Gain valuable insights into your team's engagement via automated surveys and harness the full potential of employee feedback with proactive action plans to boost employee satisfaction and retention.



## Video

Easily create, share, track, and view all videos in the Video Hub and help teams stay informed by integrating them throughout the platform: in job postings, leadership announcements, product updates, onboarding, performance journals, and more.

**“The data shows our culture and engagement efforts are working, which is right where we want to be to meet our aggressive goals.”**

– VP of HR, Revere Plastics





## Insights & Recommendations

The path to a more engaged workforce lies in the data you create every day just by using Paylocity. We empower you to visualize and interact with your data so you can stay on top of trends and compliance, but we don't stop there. Our prebuilt dashboards use advanced AI to deliver actionable next steps to improve efficiency and build a healthier workforce.



 **insights and recommendations**

# Make Effortless, Data-Driven Decisions

## Modern Workforce Index

View insights distilled from every employee interaction into a playbook for higher efficiency and engagement. See your overall score and compare your performance to peers — then break down results across tool utilization, employee sentiment, and organizational health.

## Demographics

Analyze ethnicity, gender, and generational data and filter by a variety of categories to identify patterns or trends over time.

## Headcount

See how headcount and term count change over time; view active employees by department or generation.

## Turnover

Identify turnover trends by manager, location, department, and more to improve retention and reduce costs.

## Labor Costs

Access insights that help diagnose discrepancies, uncover hidden costs, and identify ways to take action on specific issues that raise your labor costs.

## Retention

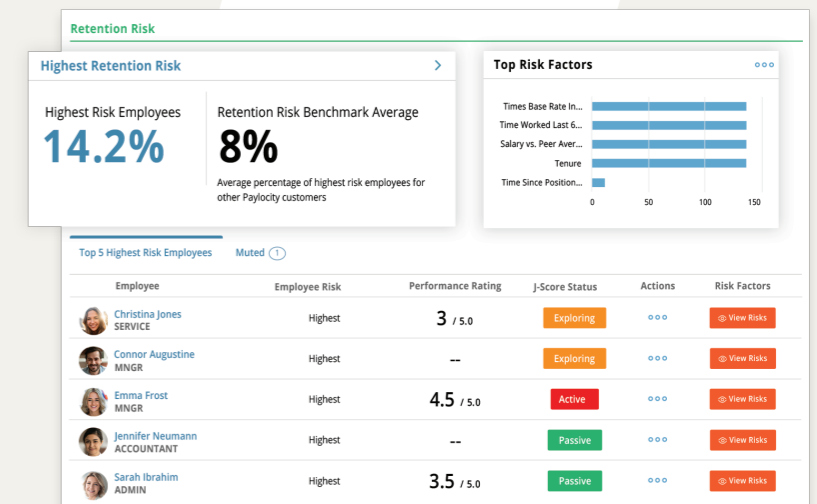
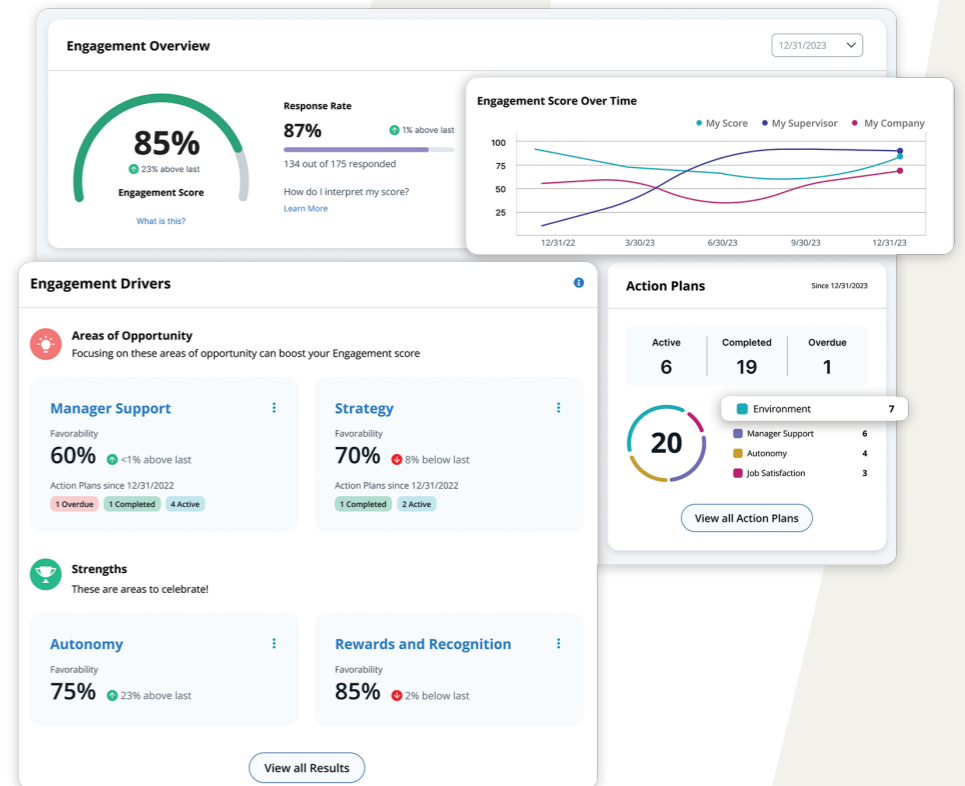
Leverage data on compensation, tenure, drive time, and more to understand signals associated with attrition and create strategies to retain top talent.

## Customizable Dashboards

Create, view, edit, and share as many dashboards as you'd like in your My Insights dashboard library. Hone in on specific business insights and employee trends to make more informed business decisions.

## Reports

You can build and customize reports across Paylocity workspaces. But we also offer hundreds of standard reports that you can use as is, or customize to suit your needs.



**“We use Data Insights to track retention and hiring, ensuring all people have equal access to opportunities at NWEA and a work environment that sets them up to succeed.”**

– Director of HR and Total Rewards, NWEA



# Human Resources

HR teams are often bogged down in tedious – but essential – tasks. We help HR automate and minimize compliance risk so they can focus on the strategic work they're passionate about and adds the most value to their organization.



# Simplify Management of Employees, Documents, and Compliance

## Workflows

Streamline information collection, document collection, and task completion — across users and Paylocity workspaces. Use templates for common use cases like address changes or offboarding or configure your own. Even capture digital signatures from employees. Workflows can be triggered automatically based on time periods, data in the system, or user action.

## Employee Self-Service

Employees have secure, 24/7 access to payroll and HR data via desktop or the Paylocity mobile app. They can access paystubs and tax forms, request time off, update personal information, and even collaborate with their teammates.

## Position Management

Get complete visibility into your workforce at the position and seat level so you can quickly configure new positions, more accurately predict vacancy, manage budget changes, and more.

## Document Library

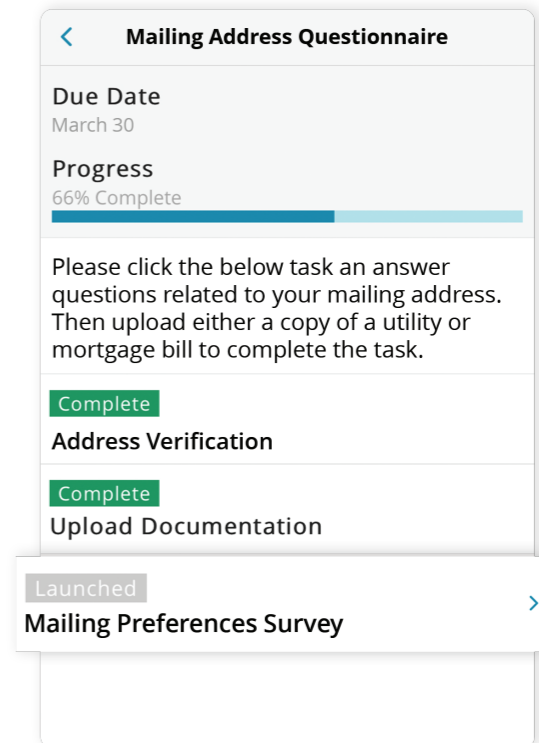
Store all employee documents in one location — from offer letters and tax forms to exit documents. A holistic view of the employee across the entire lifecycle provides a single, searchable source of truth that keeps you organized and compliant.

## Compliance

Take a proactive approach to compliance with an intuitive dashboard and interactive HR compliance courses. Get quick access to work authorizations, EEO, and FLSA compliance data, industry news, certifications, and more.

## HR Edge

In today's complex world of compliance requirements, social issues, and policies, the risk is too high to take chances. We partner with your company to minimize risk and maximize best practices.



The screenshot shows a mobile app interface for a 'Mailing Address Questionnaire'. At the top, there is a back arrow and the title 'Mailing Address Questionnaire'. Below the title, the 'Due Date' is listed as 'March 30'. The 'Progress' section shows a blue progress bar at 66% completion. A text prompt asks the user to click a task to answer questions related to their mailing address and to upload a utility or mortgage bill. Below this, there are two task cards: 'Address Verification' with a green 'Complete' button, and 'Upload Documentation' with a green 'Complete' button. At the bottom, there is a 'Launched' button and a card for 'Mailing Preferences Survey' with a right-pointing arrow.

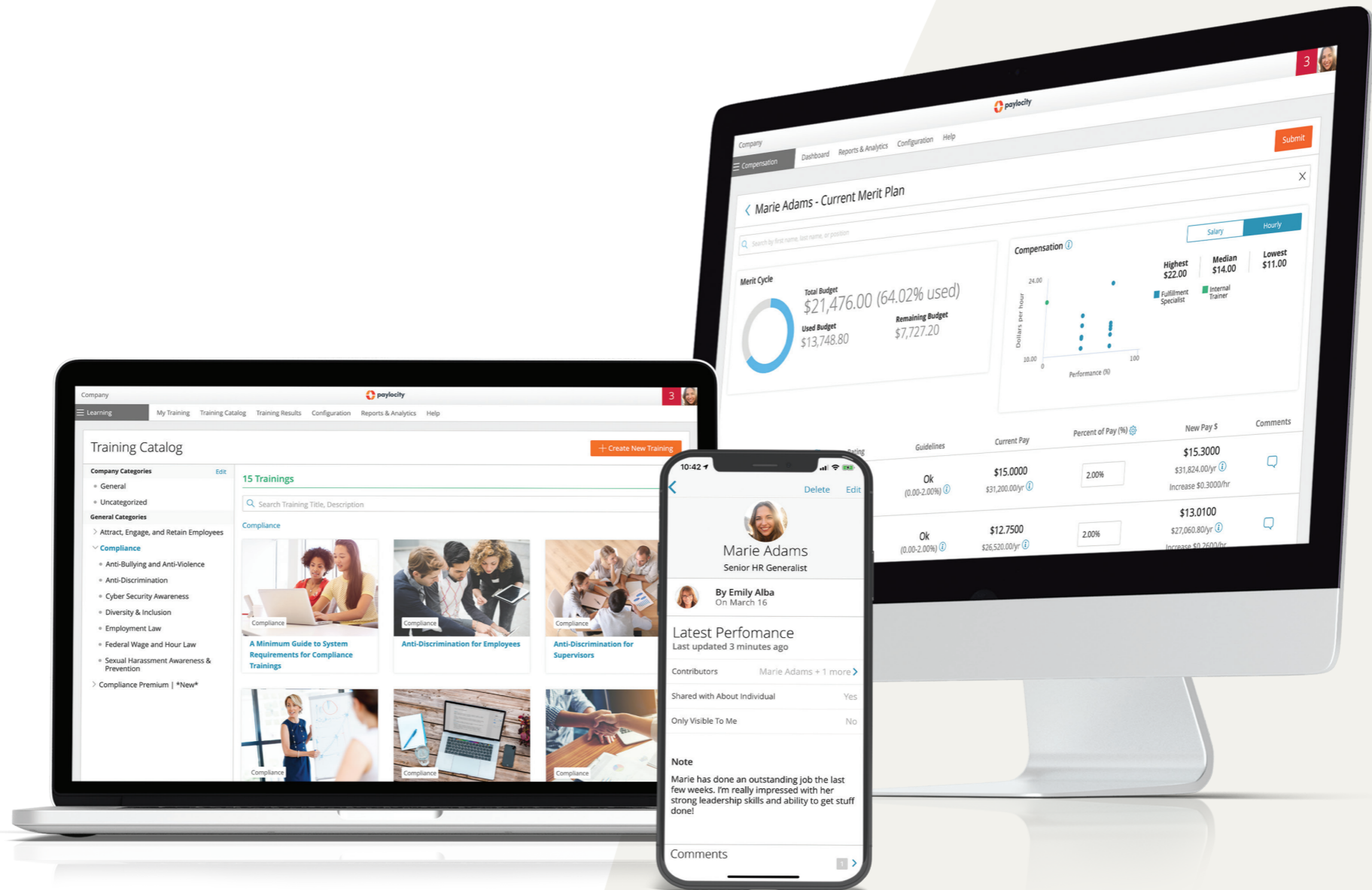
**“Paylocity empowered my team to be much more effective, which allows me to work on the business, not in the business. We’re no longer stuck in the weeds of everyday tasks—we have the information at our fingertips to focus on strategy as we grow.”**

– Senior Director of Human Resources, POLYWOOD



# Talent

Get the automation you expect alongside modern tools that showcase your company's culture and engage employees with fair pay, learning opportunities, and more, from the very first interaction.





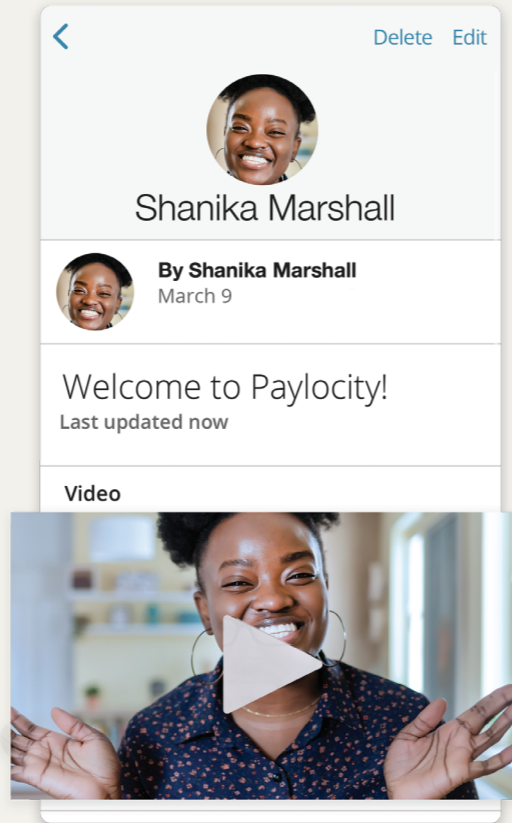


# Effectively Find and Retain Top Talent



## Recruiting

Manage all communication – and even text with candidates – in one central location. Share your company culture with custom videos in job postings. Empower candidates to share a preferred name or answer optional identity questions, and mask information to reduce potential bias. Browse market pay data to help define roles and compensation – and stay in compliance with pay-related regulations.



## Onboarding

Introduce new hires to your company and send text message reminders of important tasks to complete. Employees can even be automatically added to a team group where they can start to collaborate with their colleagues. Set up automated surveys to keep a pulse on how the employee is acclimating, and auto-assign training directly via onboarding to ensure they're building the skills they need to succeed.

## Performance

Collaborative goal setting and text or video journals help drive ongoing conversations between employees and supervisors. Use customizable forms to gather performance feedback from anyone, at any time. Reviewers can use sentiment analysis to understand their tone and rely on market pay data to help employees understand compensation decisions. 9-box succession planning helps identify employees who are ready for their next step.

## Learning

Assign, track, and document employee training with ease and simplicity. Upload your own materials or empower employee subject matter experts to create training to share with the organization via Community. Import web-ready coursework or choose from hundreds of Paylocity product trainings and high quality compliance courses, including a Safety Training Bundle. Reinforce compliance with timely employee reminders and the option to prevent fastforwarding.

## Compensation

Make data-driven compensation decisions that align with your organization's guidelines when awarding annual increase or one-time bonuses. Use dashboards to see compensation and performance history, and regularly refreshed Market Pay data to be sure employees are compensated competitively. Optimize talent acquisition and retention by easily crafting and distributing individual employee statements that outline the investment in that employee, from vacation time to benefits.

**“Automatically assigning new hires into Community groups helps us keep the momentum from the onboarding process. We're able to ensure they learn about their colleagues and work they are doing.”**

– Chief People Officer, Integrated Life Choices



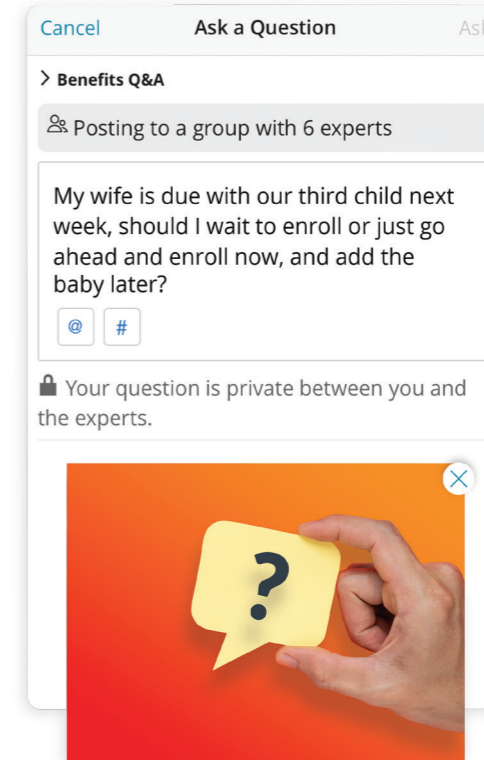
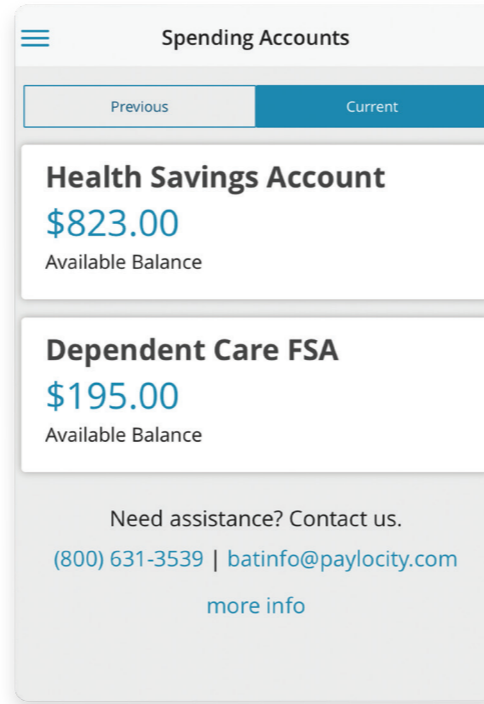
# Benefits

Our user-friendly platform makes benefits administration and enrollment simple. Use embedded experiences like notifications and training to help employees easily stay apprised of important dates and understand the options available to them. They can access open enrollment, account balances, and more—even on the go with our robust mobile app.





# Modernize Benefits Administration



## Benefits Administration

A dedicated team of benefits professionals work with you to build plans and rules. Dashboards summarize employee enrollment status and plan selections, and once elections are approved, amounts flow seamlessly to payroll. We can even give brokers access to the system and set up electronic file feeds with carriers.

## Flexible Benefit Programs

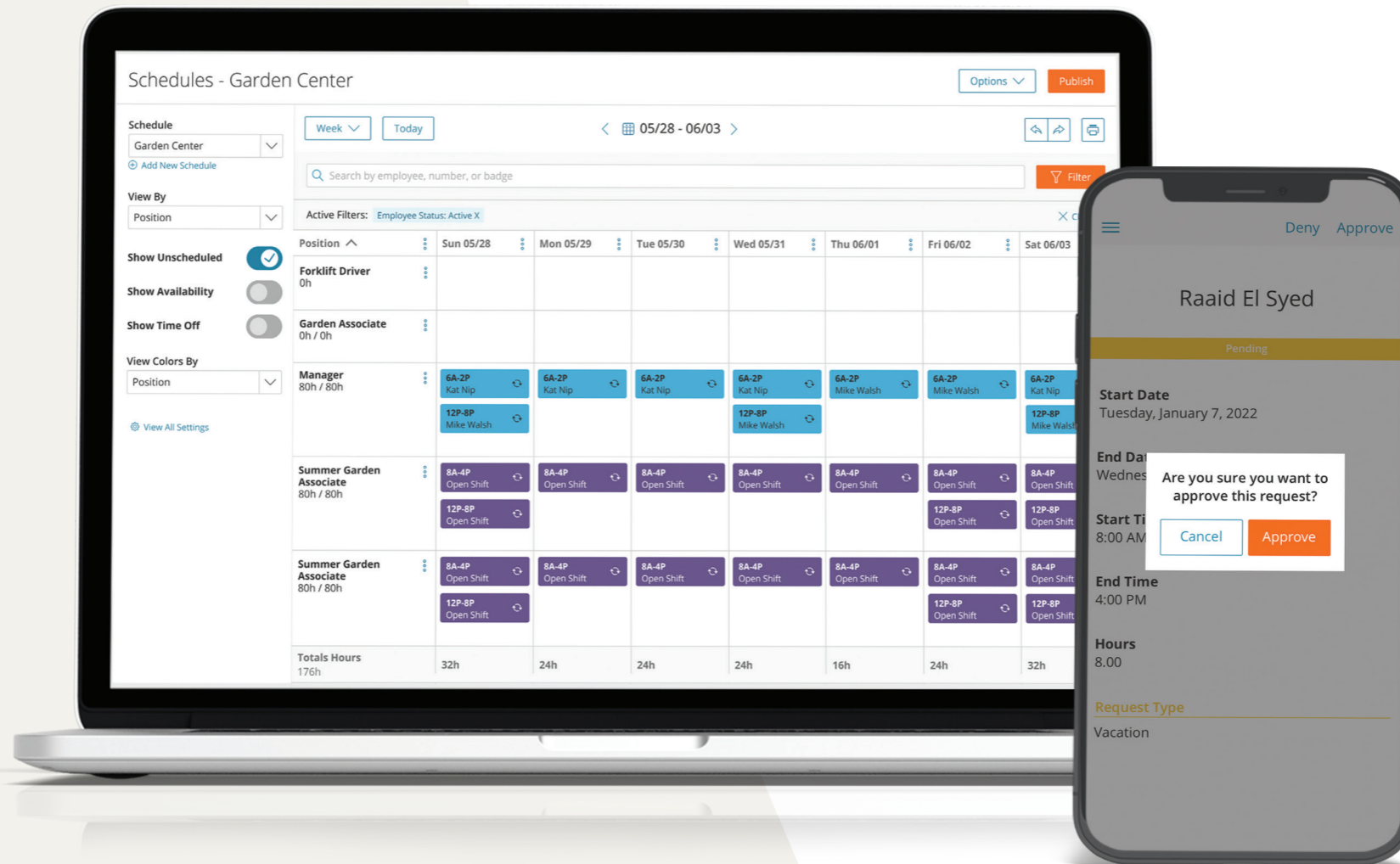
Paylocity unifies administration of FSAs, HSAs, HRAs, and more so you can supplement your standard plans with ease. Employees can check balances, access cards, and submit claims in the same system they're used to accessing to punch in, check pay stubs, and more.

## Making the Most of Benefits

Help employees understand their options through embedded experiences like e-learning and Ask an Expert groups for FAQs. Custom notifications and announcements ensure employees are aware of key dates, and Paylocity's mobile app makes it simple to enroll from anywhere.

**"Open enrollment was paperless and straightforward for everyone since we announced it on Community and everybody enrolled on the self-service portal."**

- CFO, Beemac Trucking

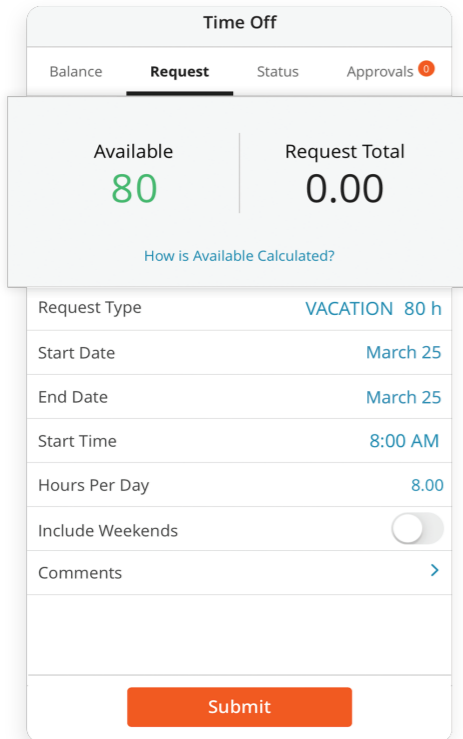


## Time & Labor

The costs of manually scheduling, tracking, and managing time add up quickly. According to Deloitte<sup>1</sup>, the average company wastes \$24,000 annually due to a lack of automation. But the right tools take it a step beyond automation. They help eliminate unplanned labor costs, minimize compliance risks, and deliver a more modern and connected experience for managers and employees.

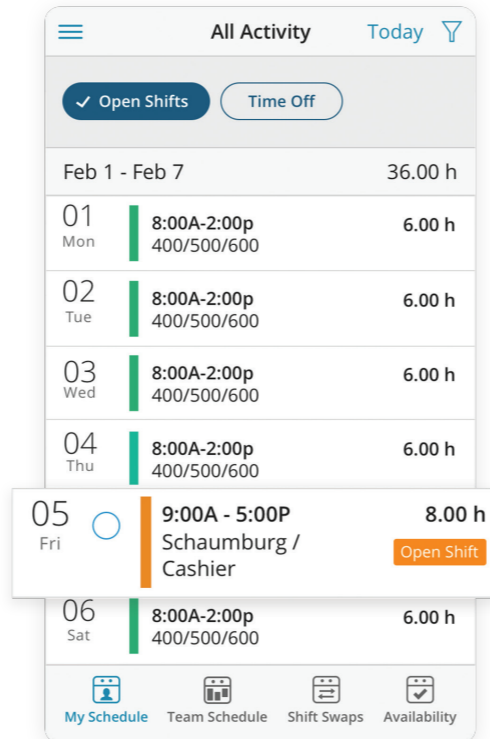


# Simplify Scheduling, Time Tracking, and Communication



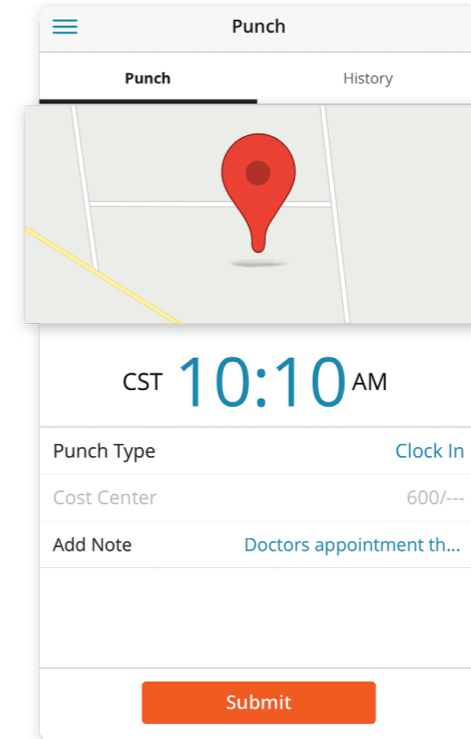
## Time & Attendance

Eliminate paper timesheets and reduce administrative tasks. Automated time tracking – backed by robust reporting, notifications and employee self-service like time corrections – helps you run an error-free payroll, with no manual re-entry.



## Scheduling

Go beyond simple automation to manage staffing needs, budgets, and schedules changes. Leverage AI that estimates hours required for future workdays and real-time alerts to avoid overtime costs. Ensure appropriate coverage with role- and location-based scheduling and skill/certification validation. Increase employee engagement and minimize no-show rate with shift claiming and swapping. Supervisors and employees can even chat 1:1.

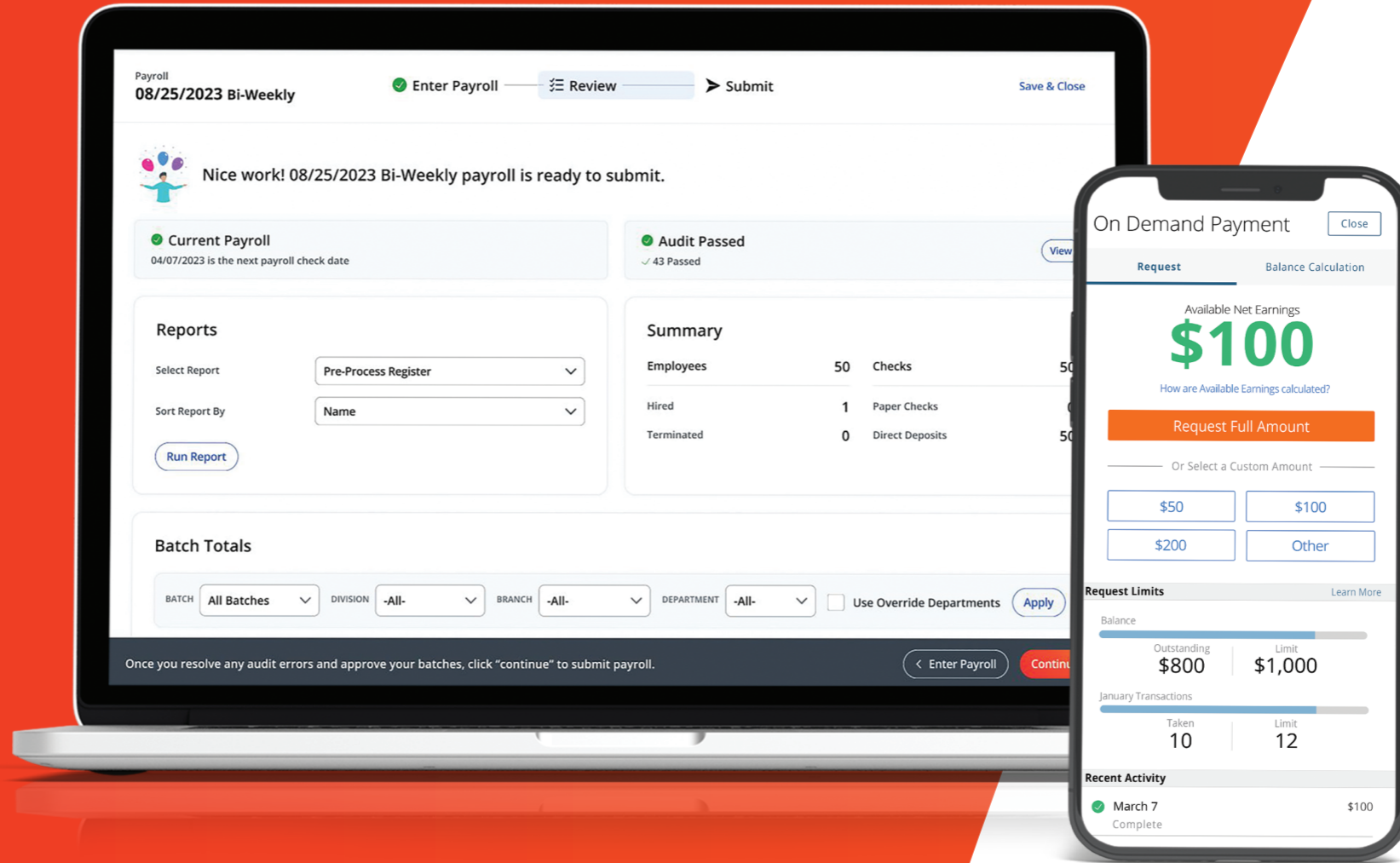


## Time Collection

Enable employees to clock in via mobile, web, kiosk, or timeclock. Geofencing can ensure they only punch when and where you want them to. Even take temperatures to support a healthy work environment.

**“Our employees really enjoy being able to submit and approve hours, view pay stubs, check vacation time, and request and approve time off right from their desktop or mobile device. Before Paylocity, questions on all of this typically came into our HR team.”**

– VP of HR, Catholic Charities New Hampshire



# Payroll

Eliminate the manual entry, errors, and headaches that come from ineffective payroll technology. We help you ensure accuracy and get time back in your day. You can even offer your employees the benefit of a more flexible pay schedule with access to their earned wages at any time — with no additional cost or effort.





# Eliminate Manual Data Entry and Errors

## Custom Frameworks

Work with our experts to configure your general ledger, accruals, and complex reports with calculations for quick, actionable decision making.

## Templates and Checklists

Bring together any of hundreds of fields into one view to make gathering demographics, earnings, deductions, and direct deposit information a breeze.

## Payroll Audits

Ensure payroll is completely accurate with our Payroll Readiness Dashboard, a powerful tool that provides you with a comprehensive overview of your critical payroll tasks well ahead of your processing day. Choose the audits important to you, and the system will automatically alert you of potential issues.

## On Demand Payment

Reduce financial stress and improve employee satisfaction by offering access to earned wages before their normal payday – without any changes to your payroll process or additional cost to you.



## Check Preview

Help employees manage their finances proactively by providing a snapshot of their upcoming check, available at any point in time. When employees can flag issues before you run payroll, this eliminates rework and saves you time.

## Expense Management

Eliminate the need for spreadsheets, calculators, and signatures by digitizing the process of submitting, approving, and reimbursing employee expenses.

## Garnishment Managed Services

With our expert guidance, you can take the stress out of complying with complex legal requirements and put the focus back where it belongs – on your business.

## Global Payroll

We offer secure, cloud-based payroll with support for operations in over 100 countries—which you can manage from directly within Paylocity. Tap into our global expertise; we have project managers and experts in each country we operate in.

**“It used to take multiple staff members close to three full days to process and reconcile payroll every period. With Paylocity, it takes one team member no more than 90 minutes to complete it from start to end.”**

– VP of Finance, Kennedy

# Easily connect Paylocity to your other business systems

## Single platform built with flexibility & choice



### **350+ seamless integrations**

Explore the Integration Marketplace to connect Paylocity to benefits, 401k, and other providers



### **Connect to any system**

Open APIs unlock custom integrations to fit your systems & processes



### **Automate across the org**

Trigger real-time updates in other systems when employee changes occur

**“We’re able to reallocate time and effort we would have spent mindlessly, repetitively entering data back to supporting our employees in more meaningful ways.”**

– Director of Finance/Accounting, ISG

# Forward Together

We're more than just a provider. We're a partner.

**36K+**  
clients

**2.6M**  
weekly users

**15%**  
of revenue  
invested in R&D

**Top 50**  
HR Products  
BEST SOFTWARE AWARDS  
2022

Voted #1

NelsonHall  
NEAT Leader  
2023  
Next Generation  
HCM Technology

TrustRadius  
**Top Rated**  
2023

DOOW

Forbes 2023  
BEST EMPLOYERS  
FOR DIVERSITY  
POWERED BY STATISTA

Forbes 2023  
THE BEST  
EMPLOYERS  
FOR WOMEN  
POWERED BY STATISTA

BEST AND  
BRIGHTEST  
COMPANIES  
TO WORK FOR  
IN THE NATION

built in  
2023 BEST  
PLACES  
TO WORK

Great  
Place  
To  
Work  
Certified  
JUN 2023 - JUN 2024  
USA

### Co-creation with clients

We believe in true partnership and continuous feedback to ensure we're building software that gets you where you want to go

### Product innovation

Consistently first to market with features that keep you on the cutting edge and delight users

### Building a great place to work

Practice what we preach by focusing on employees and using everything we sell to create a great workplace.

**“Paylocity is more than a software company. It’s the software and services partnership that differentiates them. The support they provide with compliance along with the software solution are unmatched.”**

– Director of People Services, KCI Wireless



# The only all-in-one platform employees love, that drives the automation and insights you need.

Headquartered in Schaumburg, IL, Paylocity (NASDAQ: PCTY) is an award-winning provider of cloud-based HR and payroll software solutions. Founded in 1997 and publicly traded since 2014, Paylocity offers an intuitive, easy-to-use product suite that helps businesses automate and streamline HR and payroll processes, attract and retain talent, and build culture and connection with their employees. Known for its unique culture and consistently recognized as one of the best places to work, Paylocity accompanies its clients on the journey to create great workplaces and help all employees achieve their best.

Find out more about the most complete HR and payroll software that employees actually love to use, too.

**Learn more at**  
**[paylocity.com/our-products](https://paylocity.com/our-products)**

